

POSITION: Accounts / Audit Senior

Location: Colchester CO1

£32,000 - £36,000 a year - Full-time, Permanent

Qualifications and Experience

- ACA / ACCA qualified
- Experience of working in public practice (preferably for a small or medium sized firm)
- Preparation of statutory accounts for Limited companies and preferably charities
- Experience of accounting software
- Audit experience preferable but not essential (training will be given if necessary)
- Team player but also able to work independently
- Good working knowledge of Excel and Word

Job role

We are looking for a highly motivated individual to work on a variety of our clients based in our offices and on site at clients as necessary.

The role will include both accounts preparation and audit work on our varied client base. This includes specialist audits of charities and financial services sector clients (training will be given where necessary).

The individual will need to be able to:

- Take jobs from planning through to preparation of draft accounts for manager/partner review;
- Assist the supervision and training of our AAT and ICAEW trainees in conjunction with our other qualified staff; and
- Draft corporation tax returns as part of the preparation of annual accounts / audit.

The role is based in our Colchester town centre office with visits to clients and our Mersea office as necessary.

Future prospects

We expect the successful candidate to play a role in the development of our firm with opportunities for the right person to progress to manager level in due course.

We provide CPD training for all our qualified staff with monthly update courses and specialist courses as and when necessary.

Compensation package

Competitive salary on offer – dependent on qualifications and experience

Private health insurance

Parking space at office (or paid for parking nearby)

20 days paid holiday (increasing to 25 days after 5 years' service)

Reference ID: Whittles 02/2021

Job Types: Full-time, Permanent

Salary: £32,000.00-£36,000.00 per year

Benefits:

- Company pension
- On-site parking
- Private medical insurance
- Sick pay

Schedule:

- Monday to Friday

Application question(s):

- Are you ACA or ACCA Qualified?
- At what level would you describe your working knowledge of Microsoft Word and Excel? (Beginner / Intermediate / Advanced).

Experience:

- preparation of statutory accounts for charities: 1 year (preferred)
- audit: 1 year (preferred)
- public practice: 3 years (required)
- preparation of statutory accounts for Limited Companies: 3 years (required)
- Accounting software: 3 years (required)

Work remotely:

- No